



C.L. "Butch" Otter
Governor

BOARD OF CORRECTION

"Protecting Idaho through Safety, Accountability,
Partnerships And Opportunities for Offender Change"

Robin Sandy
Chairman

Carolyn Meline
Vice-Chairman

Jay Nielsen
Secretary

Board of Correction Special Meeting Minutes

April 18, 2008 1:30 PM – 2:30 PM MT
Idaho Dept of Correction / Director's Office
1299 N. Orchard St., Suite 110, Boise ID. 83706

Attendees:

Robin Sandy – Chairman
Jay Nielsen – Secretary - via phone
Paul Panther, Deputy Attorney General
Debi Jessen – Administrative Assistant
Brent Reinke – Director

Carolyn Meline – Vice-Chairman - via phone
Joanna Guilfoy – DAG - PERSI
Rod Leonard – Virtual Prisons
Jason Urquhart – Division of Administration
Andrea Bickley – Management Assistant

Meeting was called to order at 1:45 p.m. MT by Chairman Robin Sandy.

Regular Agenda

I CAPP Resolution Funding – presented by Rod Leonard

- ◆ Rod gave a brief explanation as to the reason for the funding change.
- ◆ Joanna Guilfoy presented the new financial documents and addressed the changes that occurred due to the change in financial institution.

MOTION BEFORE THE BOARD AS FOLLOWS:

1. **APPROVE THE BAORD ENTERING THE LEASE/PURCHASE UNDER THE TERMS PRESENTED BY ROD LEONARD AND JOANNA GUILFOY AND IN THE FORM PROVIDED TODAY BY JOANNA GUILFOY.**
2. **AUTHORIZE THE CHAIR TO SIGN ON BEHALF OF THE BOARD THE FOLLOWING DOCUMENTS, IN THE FORM PROVIDED TODAY BY JOANNA GUILFOY;**
 - ◆ **THE LEASE PURCHASE AGREEMENT**
 - ◆ **THE TAX CERTIFICATE**
 - ◆ **THE BOARD CERTIFICATE**
3. **AUTHORIZE THE DIRECTOR TO SIGN THE 8038-G**

4. AUTHORIZE THE OFFICE OF THE ATTORNEY GENERAL TO DELIVER THE SIGNED DOCUMENTS ON APRIL 24, 2008.

VICE CHAIRMAN CAROLYN MELINE MOVED TO APPROVE THE ABOVE MOTION. SECRETARY JAY NIELSEN SECONDED THE MOTION. MOTION CARRIED AND UNANIMOUSLY APPROVED.

II Final Board Discussion

III Adjournment

VICE CHAIRMAN CAROLYN MELINE MOVED TO ADJOURN – 1:55 p.m. SECRETARY JAY NIELSEN SECOND THE MOTION. MEETING ADJOURNED AT 1:56 PM MT.

Submitted by:

Debi Jessen, Administrative Assistant

Date

Approved by:

Robin Sandy, Chairman

Date